# How To Hold A Moving Sale





# Why Hold A Moving Sale?

You're about to relocate. Now's a good time to sort through the items in your home to determine what will or will not be going with you. You'll reduce the weight of your shipment — which could save you money on your moving costs — and, provide yourself with some additional funds as well.

Look for goods you no longer use, have outgrown or could easily replace at your new home. Remember, what may seem worthless to you is another person's treasure.

Ask each family member to list eligible items, then compile a "master" list. If there aren't many items, you may want to ask some friends or relatives to participate in your moving sale with you. Sometimes neighbors get together and schedule a big "neighborhood" sale. Shoppers love this type of sale, so, expect a good turnout! And, with others sharing in the cost of the ad, it makes it cheaper for you, too.

And, who knows. If you haven't sold your home by now, having a moving sale may even bring the right "buyer" your way!

## When To Have A Moving Sale

Set a time, date and place as soon as you can. Fridays and Saturdays are usually preferred days for sales. Try to avoid holiday weekends. Establish a rain date if you think it is necessary. Determine the hours for the sale. For example: 9:00 a.m. to 4:00 p.m., or 10:00 a.m. to 5:00 p.m. Or, choose an earlier starting time. But, beware, many shoppers like to come early.

### Where To Hold The Moving Sale

Select the location (address) for the sale. Check with local authorities about restrictions for sales in the neighborhood you choose. Decide if the sale will be in the garage, yard or basement. Be sure there is ample space for both parking and people movement when making these decisions.

# Publicizing The Sale

Contact your local paper – Classified Ads. Find out:

- 1. How do they determine cost by "X" inches? number of lines? number of words?
- 2. What is the cost to run the ad Friday and Saturday *vs* Saturday only?
- 3. What is the additional cost for a bold headline?
- 4. How soon should you send or call in the ad?

Be sure to mention the most popular items in your ad to attract people to your sale: furniture, appliances, tools, electronics, etc.

If you live in an obscure area, you may want to include your phone number in the ad so interested shoppers can call for directions or for information about items being sold.



Your moving sale can be the success you want it to be. The suggestions in this "How To" brochure offer some simple, yet useful, tips.

A suggested ad might be:

#### **MOVING SALE**

Can't take it all. Sofa, microwave, riding mower, table saw, bed and dresser, quality clothing, more. May 3, 7:00 a.m. to 5:00 p.m., 1250 Morgan Avenue. Next to McDonald's.

Another publicity technique is to display fliers in neighborhood stores, noting in large letters, type of sale, time, date and place.

Telling your friends and neighbors also is helpful. You may want to contact a public-service radio or television station to see if they will promote your sale as well.

Finally, you'll want to place signs in high-traffic spots on the day of the sale with the general information above and arrows giving directions to the sale.

## Preparing For The Sale

- 1. Look at your list of items for sale. Visit secondhand shops, retail stores, etc. to determine prices for each item.
- 2. Record that price on a tag or sticker and place in an easy-to-see location. Use different colored stickers or an identification code on the tags if more than one family is involved in your sale.
- 3. Start saving shopping bags and cartons to make it convenient for customers to buy in quantities. Have tissue paper or newspaper on hand to wrap glass, knickknacks and other fragile purchases.
- 4. Bundle or package all sets, groups, or units together so customers know what they're getting. Put loose game pieces in a Ziplock® bag and secure to the inside of the box.
- 5. Set up the yard, garage or basement so that all the "For Sale" items will be separated from those items not for sale.

Continued..

#### Preparing For The Sale, Continued

- 6. Display items in groups according to type. For example, kitchen utensils, sporting goods, tools, etc. Hang clothing on a clothesline or rack for easy viewing whenever possible.
- 7. Set up a cashier's desk (a card table will do fine) with a calculator, scissors, tape, string, markers, a cash box and plenty of change.
- The weather can change suddenly. Be prepared.
  Have several large sheets of plastic handy to
  cover everything quickly for that sudden,
  unexpected rain shower.
- 9. To keep the kids busy, buy a few varieties of soft drinks and bottled water. Ice down in a coolerthe night before. Tell the kids that the money they earn selling drinks is their reward for helping. On a hot summer day, a cold drink will be a welcome relief to shoppers.
- Assign everyone a responsibility for the day cashier, clerk, sacker and carry-out.

## Now You're Ready. Have A Successful Moving Sale!

If some items do not sell, you may wish to donate them to a local charity. Be sure to get a receipt. You can deduct the fair value on your Federal tax return if you itemize.

Visit our web site at www.atlasvanlines.com. Click on "How To Guides" for a list of other topics.



# Let Atlas Take You Home.



Atlas Van Lines, Inc. · 1212 St. George Road Evansville, IN 47711 · MC·79658

Atlas Van Lines (Canada) Ltd. · P.O. Box 970, 485 N. Service Road, East · Oakville, Ontario L6J5M7

NOTICE: Atlas Van Lines, Inc. is an interstate motor carrier. Each affiliated agency is independently owned and operated. An affiliated agency represents Atlas for interstate (from one state to another) moves only. Local and intrastate (within a single state) moves are not provided as an agent of Atlas. Questions concerning local and intrastate moves should be directed to your local agency representative, not to Atlas Van Lines, Inc.